



**Master  
Builders  
Association**  
New South Wales

# **CPC20120 CERTIFICATE II IN CONSTRUCTION RECOGNITION OF PRIOR LEARNING (RPL)**

## **INFORMATION BROCHURE**

### OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The **CPC20120 Certificate II in Construction**, onsite RPL offered by Master Builders is designed to formally recognise skills already gained through on-the-job construction related experience by a process called Recognition of Prior Learning.

This qualification provides a trade outcome in construction, covering residential and commercial work. Upon successful completion you will achieve qualification **CPC20120 Certificate II in Construction** or a Statement of Attainment for units deemed competent.

### WHAT IS RPL?

Recognition of Prior Learning (RPL) is an assessment pathway that has been designed to acknowledge your full range of skills and knowledge, irrespective of how it has been acquired. This includes competencies gained through formal and informal study, work experience, employment, and other life experiences.

Master Builders is committed to helping you get your experience recognised, irrespective of where and how your learning has taken place.

### WORK REQUIREMENTS

Applicants must be employed under licenced builders or tradespeople for at least one year and have access to work sites to be able to complete the RPL and workplace projects in the RPL pathway.

By enrolling into an RPL pathway, you are responsible for access to resources and the range of jobs that are needed to be able to provide required evidence.

### WHAT DO I NEED TO STUDY ONLINE?

This course includes online assessments; therefore, it is essential that you have access to a modern computer, laptop or tablet (Windows Operating System) with internet access, Adobe Reader and a smart phone or GoPro to assist in gathering evidence. You are required to have basic computer skills, including the ability to:

- Use Microsoft Office programs or similar
- Use internet to access information and research
- Use email and other communication tools
- Use phone or camera to gather evidence
- Save documents and evidence in folders
- Download and upload assessment items

### PROGRAM DESCRIPTION

**CPC20120 Certificate II in Construction** requires assessment of core units of competency that cover common skills for the construction industry, as well as a specialist field of work.

Industry requires that assessment for all units of competency be undertaken in a real or very closely simulated workplace environment.

### ENTRY REQUIREMENTS

Master Builders applies the following entry requirements:

- Experience: minimum one (1) year's full time equivalent in a construction related role (must be within last 5 years)
- Employment: currently working on relevant construction projects
- References: two (2) references from direct supervisors who are licenced / qualified and have worked with you for at least 12 months to verify your employment
- Site Access: a valid White Card (General Construction Induction Card)
- Entry Quiz: achieve at least 80% during your application process
- Computer Literacy: basic computer skills and access to relevant technology
- Resources: own tools, equipment and resources to be able to undertake RPL practical projects

### RPL ASSESSMENT METHODS

You will be required to complete an RPL assessment which includes sections for:

- Knowledge questions
- Practical projects and observations

The knowledge questions are a series of questions designed to be answered comprehensively. These questions relate to different units within the qualification and assess understanding of tasks and processes within the construction industry.

A portfolio of evidence is to be collected for practical projects outlined in your RPL assessment. This evidence includes documentary evidence, photos, and videos. Detailed instructions of evidence required and tasks to be undertaken are included in the RPL assessment.

### ENROLMENT

You will be required to provide evidence of meeting entry requirements upon enrolment, including any transcripts you have achieved from any prior training.

On enrolment, you will be required to provide copies of:

- Driver's licence (photo ID with address)
- Green Medicare Card or Passport
- A valid White Card

Participants will require sufficient language, literacy, and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as calculating materials, interpreting building plans and specifications and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

It is anticipated that the RPL process will take approximately six (6) months. You should aim to have the knowledge questions completed in the first two (2) months. This program may require a commitment of approx. 10-15 hours per week.

It is a condition of enrolment that you have access to resources and job sites where you can undertake practical projects.

### RESOURCES REQUIREMENTS

An RPL pathway will require you to have access to a construction work site and at least the below items:

- Computer with internet access
- Phone or laptop/iPad to gather video and photo evidence of undertaking practical tasks.
- Personal Protective Equipment (PPE) including steel cap work boots, hearing protection, eye protection, and that all electrical tools and leads are tested and tagged.
- Tools of the trade, materials, and equipment to perform the assessment tasks including:
  - Wheelbarrows
  - Material shifting and holding tools.
  - Setting out, marking out, levelling tools and string lines
  - Tin snips, trowels
  - Banders
  - Cutting, planing, boring, shaping fixing, fastening and percussion tools
  - Hammers
  - Hand and power tools
  - Pinch bars
  - Construction materials for projects
  - Shovels, tie wire reels, bolt cutters
  - Concrete and reinforcement materials

You will be required to provide evidence of the construction of at least three projects. Sample evidence you will be required to provide for both streams relates to:

- Project planning
- Construction safety
- Safely using tools and equipment
- Safely handling construction materials
- Various construction projects
- Working at heights
- Excavation
- Concreting and reinforcement
- Basic demolition task

An MBA Customer Service representative will assist you in getting started in our online platform and provide ongoing support during your enrolment. We are available between 8:30am and 5:00pm via phone and email, plus two (2) evenings per week between 4:00pm and 7:00pm for online trainer support for enrolled students.

### FEES AND SUBSIDIES

A general guide to fees for this qualification pathway is:

Smart and Skilled Subsidised	
If you do not hold previous qualification	from \$710
If you hold a previous qualification	from \$850
Indicative pricing without NSW Government Subsidy	
Master Builders Member Rate	\$1,800
Non-Member Rate	\$2,000

MBA does not accept more than \$1,500 in advance of service being provided. Please refer to website for fees.

### RPL STRUCTURE

To successfully achieve the **CPC20120 Certificate II in Construction**, participants must be assessed as competent in fifteen (15) units of competency. The units of competency offered by Master Builders are:

CODE	UNITS OF COMPETENCY
Participants must undertake the following <u>mandatory</u> core units:	
CPCCCM2005	Use construction tools and equipment
CPCCCM2006	Apply basic levelling procedures
CPCCCM2012	Work safely at heights
CPCCO2013	Carry out concreting to simple forms
CPCCOM1012	Work effectively and sustainably in the construction industry
CPCCOM1013	Plan and organise work
CPCCOM1014	Conduct workplace communication
CPCCOM1015	Carry out measurements and calculations
CPCCOM2001	Read and interpret plans and specifications
CPCCWHS2001	Apply WHS requirements, policies, and procedures in the construction industry
CPCCCM2002	Carry out hand excavation
CPCCCM2008	Erect and dismantle restricted height scaffolding
CPCCCM2009	Carry out basic demolition
CPCCSF2004	Place and fix reinforcement materials
CPCCWHS1001	Prepare to work safely in the construction industry