



**Master
Builders
Association**
New South Wales

KITCHEN, BATHROOM AND LAUNDRY RENOVATION RECOGNITION OF PRIOR LEARNING (RPL)

INFORMATION BROCHURE

OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The **Kitchen, Bathroom and Laundry Renovation**, workshop offered by Master Builders is designed for tradespeople who want to expand their skills and progress their careers. The course covers elements of cabinet making to give you the skills and knowledge to undertake new builds and renovations.

This course provides an educational outcome in kitchen, bathroom and laundry renovations.

Upon successful completion you will achieve a Statement of Attainment in MSF30322 Certificate III in Cabinet Making and Timber Technology for the units successfully completed.

WHAT IS RPL?

Recognition of Prior Learning (RPL) is an assessment pathway that has been designed to acknowledge your full range of skills and knowledge, irrespective of how it has been acquired. This includes competencies gained through formal and informal study, work experience, employment and other life experiences.

Master Builders is committed to helping you get your experience recognised, irrespective of where and how your learning has taken place.

WORK REQUIREMENTS

Applicants must be employed under licenced builders for at least one year and have access to work sites to be able to complete the RPL and workplace projects in the RPL pathway.

By enrolling into an RPL pathway, you are responsible for access to resources and the range of jobs that are needed to be able to provide required evidence.

ENROLMENT

You will be required to provide evidence of meeting entry requirements upon enrolment, including any transcripts you have achieved from any prior training.

On enrolment, you will be required to provide copies of:

- Drivers licence (photo ID with address)
- Green Medicare Card or Passport
- A valid White Card

ENTRY REQUIREMENTS

Master Builders applies the following entry requirements:

- a minimum of one years full-time (or equivalent) kitchen, bathroom and laundry renovation related experience in the construction industry (experience must be within the last 10 years), including experience in making and installing cabinets.
- a valid White Card (General Construction Induction card), plus ID – Drivers licence and Medicare card
- currently working on active related projects
- able to provide details of two referees to confirm your work history/experience. Referees must be licenced builders or renovators qualified in KBLR / cabinet making and have worked with you for 12 months or more.
- able to answer at least 80% of the technical industry questions correctly during your application process.
- Ability to use technology / computers to undertake assessments and provide evidence.

This RPL pathway has been designed to meet part of the NSW Fair Trading criteria to apply for a Kitchen, Bathroom and Laundry Renovation Contractor Licence. NSW Fair Trading have specific criteria in addition to this qualification.

Visit the NSW Fair Trading website for further information.
www.fairtrading.nsw.gov.au

RPL PROJECTS

This program will require you to be currently working and have active kitchen and bathroom fabrication projects to be able to provide workplace evidence.

Access to projects must be from initial consultation with the customer, providing quotes, ordering materials, fabricating using various types of machinery and installation of the finished products. You will be required to demonstrate both coordination and practical skills.

Should you not be involved in the whole process from coordination to fabrication and installation, it is recommended that you undertake either the online program or workshop.

RPL ASSESSMENT METHODS

You will be required to complete an RPL Kit which includes sections for:

- Knowledge questions
- Practical projects and observations

The knowledge questions are a series of questions designed to be answered comprehensively. These questions relate to different units within the qualification and assess understanding of tasks and processes within the construction industry.

Participants will require sufficient language, literacy and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as calculating materials, interpreting building plans and specifications and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

It is anticipated that the RPL process will take between three (3) and six (6) months. You should aim to have the knowledge questions completed in the first two (2) months.

It is a condition of enrolment that you have access to a computer to undertake online training and have resources / job sites where you can undertake practical projects.

RESOURCE REQUIREMENTS

An RPL pathway will require you to have access to a work site and at least the below items:

- Computer with internet access to undertake assessments and provide evidence.
- Phone or laptop/iPad to gather video and photo evidence of undertaking practical tasks
- Personal Protective Equipment (PPE) including steel cap work boots, hearing protection, eye protection, and that all electrical tools and leads are tested and tagged
- Tools of the trade, materials and equipment to perform the assessment tasks including:
 - Cabinet making machinery
 - Portable routers and trimmers
 - Measuring and levelling devices
 - Square / bevel / chisel / planer
 - Hand saw, power saw and power drills and screwdrivers
 - Pneumatic tools, compressor and spray equipment
 - Clamps / pincers / screws / nails
 - Cabinet / cabinet components
 - Dowel jigs / routers / agitators
 - Glues and finishes
 - Fixing and joining devices

A portfolio of evidence is to be collected for practical projects outlined in your RPL kit. This evidence includes documentary evidence, photos and videos. Detailed instructions of evidence required and tasks to be undertaken are included in the RPL Kit.

You will be required to construct at least three different projects and install them on site. Sample evidence you will be required to provide includes:

- Planning your job or project
- Construction safety
- Create plans and drawings
- Preparing cutting lists
- Estimating and quoting jobs
- 1 x kitchen
- 1 x bathroom
- 1 x kitchen, bathroom or laundry
- Match furniture / cabinet style
- Construct furniture / cabinets
- Prepare to install cabinets
- Install cabinets for your projects
- Site clean up

COURSE FEES AND

A general guide to fees for this qualification pathway is:

Indicative pricing without NSW Government Subsidy	
Master Builders Member Rate	\$1,800
Non-Member Rate	\$2,000

MBA does not accept more than \$1,500 in advance of service being provided. Please refer to website for fees.

RPL STRUCTURE

In order to successfully achieve the **Kitchen, Bathroom and Laundry Renovation**, participants must be assessed as competent in the below six (6) units of competency. The units of competency offered by Master Builders are:

CODE	UNITS OF COMPETENCY
Participants must undertake the following <u>mandatory</u> core and elective units:	
MSFFDM4009	Match furnishing style/materials to customer requirements
MSFFM3041	Determine and document requirements for cabinet installation
MSFGN3006	Estimate and cost job
MSFFT4013	Coordinate on site installation of cabinetry
MSFFM3042	Fabricate cabinetry
MSFFM3043	Install cabinetry