



**Master
Builders
Association**
New South Wales

CPC10120 CERTIFICATE I IN CONSTRUCTION

RECOGNITION OF PRIOR LEARNING (RPL)

NON-STRUCTURAL REPAIRS

INFORMATION BROCHURE

OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The **CPC10120 Certificate I in Construction**, onsite RPL offered by Master Builders is designed to formally recognise skills already gained through on-the-job construction related experience by a process called Recognition of Prior Learning.

This qualification provides a trade outcome in basic construction, covering residential and commercial work. Upon successful completion you will achieve qualification **CPC10120 Certificate I in Construction** or a Statement of Attainment for units deemed competent.

WHAT IS RPL?

Recognition of Prior Learning (RPL) is an assessment pathway that has been designed to acknowledge your full range of skills and knowledge, irrespective of how it has been acquired. This includes competencies gained through formal and informal study, work experience, employment, and other life experiences.

Master Builders is committed to helping you get your experience recognised, irrespective of where and how your learning has taken place.

WORK REQUIREMENTS

Applicants must be employed under licenced builders or tradespeople for at least one year and have access to work sites to be able to complete the RPL and workplace projects in the RPL pathway.

By enrolling into an RPL pathway, you are responsible for access to resources and the range of jobs that are needed to be able to provide required evidence.

WHAT DO I NEED TO STUDY ONLINE?

This course includes online assessments; therefore, it is essential that you have access to a modern computer, laptop or tablet (Windows Operating System) with internet access, Adobe Reader and a smart phone or GoPro to assist in gathering evidence. You are required to have basic computer skills, including the ability to:

- Use Microsoft Office programs or similar
- Use internet to access information and research
- Use email and other communication tools
- Use phone or camera to gather evidence
- Save documents and evidence in folders
- Download and upload assessment items

NON-STRUCTURAL REPAIRS

This qualification pathway program has been designed by selecting units of competency that meet the Building Commission NSW requirements for the Minor Maintenance/Cleaning – Non-Structural Repair Work stream.

It requires candidates to demonstrate ability to undertake non-structural repair work on existing structures or building, including building decks, pergolas, or sheds.

There is also a requirement in this qualification to remove and replace doors and door and window components

Visit the Building Commission NSW website for further information [Building Commission NSW](#).

ENTRY REQUIREMENTS

Master Builders applies the following entry requirements:

- Experience: minimum one (1) year's full time equivalent in a construction related role (must be within last 5 years)
- Employment: currently working on relevant construction projects
- References: two (2) references from direct supervisors who are licenced / qualified and have worked with you for at least 12 months to verify your employment
- Site Access: a valid White Card (General Construction Induction Card)
- Entry Quiz: achieve at least 80% during your application process
- Computer Literacy: basic computer skills and access to relevant technology
- Resources: own tools, equipment and resources to be able to undertake RPL practical projects

RPL ASSESSMENT METHODS

You will be required to complete an RPL assessment which includes sections for:

- Knowledge questions
- Practical projects and observations

The knowledge questions are a series of questions designed to be answered comprehensively. These questions relate to different units within the qualification and assess understanding of tasks and processes within the construction industry.

A portfolio of evidence is to be collected for practical projects outlined in your RPL assessment. This evidence includes documentary evidence, photos, and videos. Detailed instructions of evidence required and tasks to be undertaken are included in the RPL assessment.

ENROLMENT

You will be required to provide evidence of meeting entry requirements upon enrolment, including any transcripts you have achieved from any prior training.

On enrolment, you will be required to provide copies of:

- Driver's licence (photo ID with address)
- Green Medicare Card or Passport
- A valid White Card

Participants will require sufficient language, literacy, and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as calculating materials, interpreting building plans and specifications and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

It is anticipated that the RPL process will take approximately (6) months. You should aim to have the knowledge questions completed in the first two (2) months. This program may require a commitment of approx. 10-15 hours per week.

It is a condition of enrolment that you have access to resources and job sites where you can undertake practical projects.

RESOURCES REQUIREMENTS

An RPL pathway will require you to have access to a construction work site and at least the below items:

- Computer with internet access
- Phone or laptop/iPad to gather video and photo evidence of undertaking practical tasks.
- Personal Protective Equipment (PPE) including steel cap work boots, hearing protection, eye protection, and that all electrical tools and leads are tested and tagged.
- Tools of the trade, materials, and equipment to perform the assessment tasks including:
 - Wheelbarrows
 - Material shifting and holding tools
 - Setting out, marking out and levelling tools
 - Tin snips
 - Banders
 - Cutting, planning, boring, shaping fixing, fastening and percussion tools
 - Hammers
 - Pallets
 - Pinch bars
 - Construction materials for projects

You will be required to provide evidence of the construction of at least three different types of projects. Sample evidence you will be required to provide for the fencing stream relates to:

- Project planning
- Construction safety
- Safely using tools and equipment
- Safely handling construction materials
- Constructing a shed
- Constructing a pergola
- Constructing a deck
- Quoting a job
- Removing and replacing windows and doors for the minor maintenance stream

An MBA Customer Service representative will assist you in getting started in our online platform and provide ongoing support during your enrolment. We are available between 8:30am and 5:00pm via phone and email, plus two (2) evenings per week between 4:00pm and 7:00pm for online trainer support for enrolled students.

FEES AND SUBSIDIES

A general guide to fees for this qualification pathway is:

Fees for this qualification	
Master Builders Member Rate	\$1,800
Non-Member Rate	\$2,000

MBA does not accept more than \$1,500 in advance of service being provided. Please refer to website for fees.

RPL STRUCTURE

In order to successfully achieve the **CPC10120 Certificate I in Construction**, participants must be assessed as competent in the below units of competency. The units of competency offered by Master Builders are:

MINOR MAINTENANCE AND CLEANING – NON-STRUCTURAL REPAIRS STREAM

CODE	UNITS OF COMPETENCY
Participants must undertake the following <u>mandatory</u> core and elective units:	
CPCCCM1011	Undertake basic estimation and costing
CPCCCM2004	Handle construction materials
CPCCCM2005	Use construction tools and equipment
CPCCOM1012	Work effectively and sustainably in the construction industry
CPCCOM1013	Plan and organise work
CPCCWHS1001	Prepare to work safely in the construction industry
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
CPCCVE1011	Undertake a basic construction project
CPCCOM1014	Conduct workplace communication
CPCCOM2001	Read and interpret plans and specifications
CPCCPD2013	Remove and replace doors and door and window components