

- ✓ **NATIONALLY RECOGNISED TRAINING**
- ✓ **SMART AND SKILLED**
- ✓ **RECOGNITION OF PRIOR LEARNING**



**Master Builders Association**  
New South Wales

# FIRST AID TRAINING AND ASSESSMENT

## OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The First Aid course deals with the provision of essential First Aid in recognising and responding to an emergency in the workplace. It provides the training as an initial response to an incident where first aid is required. The First Aider is working under supervision, and/or in accordance with established workplace first aid procedures and policies. This course is open to everyone, as you never know when you may need to provide first aid assistance to someone in trouble.

Participants will be assessed against skills and knowledge that meet current industry requirements for the building sector. Industry requires that all units of competency be undertaken in a real or accurately simulated workplace environment.

This course provides an outcome in First Aid. Upon successful completion you will achieve a Statement of Attainment for units deemed competent.

## ENROLMENT

On enrolment, you will be required to provide copies of:

- Drivers licence (photo ID with address)
- Green Medicare Card or Passport

Participants will require sufficient language, literacy and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as reading different types of texts, completing written documentation and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

## WHAT DO I NEED TO STUDY ONLINE?

This course includes online learning; therefore, it is essential that you have access to a modern computer, laptop or tablet (Windows Operating System) with internet access and Adobe Reader. You are required to have basic computer skills, including the ability to use Microsoft Office programs or similar.

## NATIONALLY RECOGNISED TRAINING

Participants who successfully complete this course will be issued a Statement of Attainment for the nationally recognised units of competency:

- HLTAID009 Provide Cardiopulmonary Resuscitation
- HLTAID010 Provide Basic Emergency Life Support
- HLTAID011 Provide First Aid

These units are issued by Master Builders Association of NSW and the training is delivered by a third party provider, Reviva, RTO 90176 under a partnership arrangement.

## ENTRY REQUIREMENTS

There are no educational entry requirements for this course, however participants must:

- Be at least 15 years of age
- Be proficient in spoken and written English, as assessments must be undertaken in English
- Bring original identification on the morning of the course
- Basic computer skills

This course requires you to be able to perform uninterrupted CPR on a manikin placed on the floor, therefore being physically able to be on the floor is required.

## LOCATION AND DURATION

The course is delivered in a classroom over one day from 8:30am to 4:30pm.

Courses are run at the Master Builders Education Centre in Norwest and can also be delivered on-site if suitable areas are available to complete practical assessments.

## COURSE MATERIALS

Participants are not required to bring any materials or purchase specific books to complete this course. A pen and notepad for individual note taking is recommended. Master Builders will provide all course materials, resources and access to PPE (if required) on the training day.

## TRAINING AND ASSESSMENT

This course covers the following topics:

- Identifying risks and hazards
- WHS requirements and legal issues
- Incident/accident reporting
- Confidentiality
- Welfare of the casualty
- Infection, diseases and hygiene
- Examination of casualty
- Cardio Pulmonary Resuscitation (CPR)
- Provide first aid for injuries common on building and construction sites

This course is delivered and assessed both online and face to face in a classroom environment.

Online learning module:

- Participants complete an online pre-course learning module prior to attending face-to-face training. The online module is self-assessing, and all questions are true/false and multiple choice style.

Face to face training includes:

- Written assessments including a knowledge questionnaire consisting of multiple choice questions to be completed individually by the participant to obtain evidence of underpinning knowledge needed to provide first
- Practical assessment conducted one-on-one, in pairs or in a small group. Where a small group is assessed, the assessor will ensure all aspects of assessment are clearly assessed for each participant in the group (this may involve tasks being completed more than once to ensure each participant is competent).

Participants are provided with a briefing of what is required to successfully complete the assessment; to ensure they are completely aware of the conduct of assessment as well as the required skills, knowledge and behaviour the assessor is looking for within the assessment.

Participants are offered multiple opportunities to demonstrate knowledge and skills throughout the program. At the completion of all the assessment tasks the participant will be provided feedback on their abilities and responses.

## CLOTHING REQUIREMENTS

Whilst undertaking this course, participants must wear closed footwear and appropriate clothing suitable for a work environment (no thongs, singlets, shorts etc).

## UNIQUE STUDENT IDENTIFIER (USI)

Any person undertaking nationally recognised training in Australia is required to have a Unique Student Identifier (USI). Master Builders cannot issue a Certificate or Statement of Attainment to a participant who does not have a USI. Master Builders will request the participant creates their USI prior to course commencement. If this is not possible Master Builders have facilities at their training centres for the participant to create their USI prior to course commencement with the assistance of Master Builders' staff. For further information on the USI please refer to our website or Participant Handbook.

## COURSE FEES

A general guide to fees for this course is:

Indicative pricing	
Master Builders Member Rate	\$175
Non-Member Rate	\$228

All fees are GST exempt.

Information about Master Builders fees, charges, refunds and withdrawals is provided in the Participant Handbook which is available on our website.